

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
October 27, 2023**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, October 27, 2023, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Treasurer	Christopher Kokat
Plant Superintendent	Robert McCarthy
Engineer	Vahid Kacila
Senior Financial Analyst	David Abel

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade stated that the October 27, 2023, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the September 29, 2023, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the September 29, 2023, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Senior Financial Analyst Abel discussed the Payment of Bills for the period of September 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$6,005,808.64 on all District bank accounts, inclusive of \$4,152,000.00 in cash transfers to other District Bank accounts and of \$1,000,000 for four (4) certificate of deposit purchases for the period of September 2023. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Flagg Creek Water Reclamation District
Board of Trustees Minutes
October 27, 2023

Treasurer Kokat discussed the Report on Bank Accounts for the period ending September 30, 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Treasurer Kokat discussed the Treasurer's Report for the period of September/October 2023, which was previously distributed to the Board of Trustees. Mr. Kokat discussed New Business related to the 2023 IMRF Executive Trustee Election, Investments, Banking Review, Audit Updates, Contract Management, FCWRD Time Accounting Upgrade, Past Dues & Water Terminations, Liens, Financial Summary Report, IEPA Loan History, Monthly Billing Summaries, Receivables, Delinquencies, and Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:15 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:31 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 868 – Request for Authority to issue a Purchase Order to Whipps, Inc. for the Purchase of Three (3) Stainless-Steel Slide Gates, at the John E. McElwain Water Reclamation Plant, in an Amount not to exceed \$65,700.00 – Executive Director Liubicich discussed Resolution No. 868. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 868. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 869 – Request for Disconnection of Water Services for Unpaid Sewer Charges – Treasurer Kokat discussed Resolution No. 869. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 869. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 870 – Request for Authority to Issue an Amendment in the Amount of \$388,000.00, to Baxter & Woodman Consulting Engineers, for Additional Work for Professional Design Engineering Services for the 2023 John E. McElwain Plant Improvements, Increasing the Value of the Contract from \$430,005.00 to an Amount not to Exceed \$818,005.00 – Executive Director Liubicich discussed Resolution No. 870. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 870. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Flagg Creek Water Reclamation District
Board of Trustees Minutes
October 27, 2023

Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of September/October 2023, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for September 2023 was 293.91 million gallons and the Treatment Plant experienced zero excess flow events in September 2023. Mr. McCarthy discussed Plant Improvements and Projects, Plant Repairs and Staff Activities in the Operations, Maintenance, and Laboratory Departments, and a Plant Flow Summary, which included Statistics and Precipitation History during the period of September 2023. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of September/October 2023, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Staff Activities and Development 2) Capital Program (Planning/Design/Bids) and 3) In Construction. All questions were addressed and satisfactorily answered.

Treasurer Kokat updated the Board of Trustees on Freedom of Information Act (FOIA) requests and responses received and answered during the period of September/October 2023. All questions were addressed and satisfactorily answered.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustees meeting at 11:11 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next meeting of the Board of Trustees regular Board meeting is scheduled for Thursday, November 30, 2023, at 10:00 A.M.

Approved: November 30, 2023



Thomas J. Walsh, Trustee Clerk