

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
March 29, 2019**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, March 29, 2019 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

Trustee President	Herbert A. Stade (Electronically)
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh
Acting Executive Director	James Liubicich
District Counsel	Robert Abraham
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy

District Officials Absent:

None

Special Guest: David Conroy – Representative of the Northern Baptist Seminary

A quorum was established.

Vice President McGoldrick called the meeting to order at 10:07 A.M.

Vice President McGoldrick moved that Herbert A. Stade, President of the Board of Trustees be permitted to participate electronically in the March 29, 2019 meeting of the Board of Trustees of the Flagg Creek Water Reclamation District due to his inability to attend in person based upon business purposes. Clerk Walsh seconded the motion. Votes recorded: Walsh-Aye and McGoldrick-Aye. The motion carried.

President Stade led everyone in the pledge of allegiance.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the February 22, 2019 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Bills for Payment for the month of February 2019. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the month of February 2019. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The Board approved the February 2019 payment of said bills in the amount of \$1,231,931.66, which included \$185,000.00 in cash transfers to other District bank accounts. The motion carried.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending February 28, 2019. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of

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Trustees for the period ending February 28, 2019. All questions were addressed and satisfactorily answered.

The Treasurer's Report for February 2019 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of February 2019. All questions were addressed and satisfactorily answered.

President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustee's meeting at 10:12 A.M. in order to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustee's meeting at 10:24 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 781 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 781. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 782 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 782. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

David Conroy representing the Northern Baptist Seminary discussed the potential sale of twenty-seven and half (27 ½) acres of property in Lombard. Mr. Conroy discussed the possible development and sewer service connection with the District. All questions were addressed and satisfactorily answered. Mr. Conroy left the room.

RESOLUTION NO. 710 – Approval of Revisions to the Personnel Policy Manual – Acting Executive Director Liubicich discussed Resolution 710. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 710. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 711 – Approval of District Job Descriptions, Performance Evaluation Forms and the Organizational Chart – Acting Executive Director Liubicich discussed Resolution No. 711. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 711. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 712 – Approval of Amendment to B&W Engineering Services Contract for the Phosphorous Removal Contract – Acting Executing Director Liubicich discussed Resolution No. 712. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President

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McGoldrick seconded the motion to approve Resolution No. 712. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 713 – Approval of Amendment to B&W Engineering Services Contract for the Barr Screen Improvement Contract – Acting Executive Director Liubicich discussed Resolution No. 713. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 713. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 714 – Approval of Change Order No. 6 to the Phosphorus Removal Contract – Acting Executive Director discussed Resolution No. 714. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 714. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

AMENDED ORDINANCE NO. 821 – Approval of Amended FOG Regulations – District Counsel Abraham discussed Amended Ordinance No. 821. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Amended Ordinance No. 821. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

AMENDED ORDINANCE NO. 756 – Approval to Add Accounts – District Counsel Abraham discussed Amended Ordinance No. 756. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Amended Ordinance No. 756. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Acting Executive Director Liubicich requested Resolution No. 715 – Request for Authority to Issue a Purchase Order to Spectrum Contracting Corporation in an Amount Not to Exceed \$41,880.00 for Repairs to Digester No. 1 at the John E. McElwain Water Reclamation Plant be added to the current meeting's agenda. Clerk Walsh moved to add Resolution No. 715 to the current meeting's agenda. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 715 – Authority to Issue a Purchase Order to Spectrum Contracting Corporation in an Amount Not to Exceed \$41,880.00 for Repairs to Digester No. 1 at the John E. McElwain Reclamation Plant – Acting Executive Director Liubicich discussed Resolution No. 715. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 715. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Acting Executive Director Liubicich requested Resolution No. 716 – Request for Authority to Award a Purchase Order to Accela, Inc. for Services to Maintain the District's Computer Account Management Program, in an Amount not to Exceed \$47,502.93 be added to the current meeting's agenda. Clerk Walsh moved to add Resolution No. 716 to the current meeting's agenda. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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RESOLUTION NO. 716 – Authority to Award a Purchase Order to Accela, Inc. for Services to Maintain the District’s Computer Account Management Program, in an Amount not to Exceed \$47,502.93 – Treasurer Lynch discussed Resolution No. 716. All questions were addressed and satisfactorily answered. Clerk Walsh moved Vice President McGoldrick seconded the motion to approve Resolution No. 716. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Acting Executive Director Liubicich requested Resolution No. 717 – Request for Authority to Award a Purchase Order to Drydon Equipment, Inc. to Repair/Rebuild Main Sewage Pump No. 6 at the John McElwain Water Reclamation Plant in an Amount not to Exceed \$48,790.00 be added to the current meeting’s agenda. Clerk Walsh moved to add Resolution No. 717 to the current meeting’s agenda. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 717 – Request for Authority to Award a Purchase Order to Drydon Equipment, Inc. to Repair/Rebuild Main Sewage Pump No. 6 at the John McElwain Water Reclamation Plant in an Amount not to Exceed \$48,790.00 – Acting Executive Director Liubicich discussed Resolution No. 717. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution 717. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Acting Executive Director Liubicich summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for February 2019. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy summarized the Plant Superintendent’s Report for February 2019, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the plant’s flow for February 2019 was 498.17 million gallons. The plant experienced two (2) excess flow/high flow events in February 2019. District staff responded to ten (10) after hour call outs in the plant and to six (6) after hour call outs at lift stations during February 2019. The total precipitation for the month of February 2019 was 2.00 inches. Mr. McCarthy discussed plant improvements and significant repairs performed during the month of February 2019. All questions were addressed and satisfactorily answered.

Acting Executive Director Liubicich summarized the Acting Executive Director’s Report for the months of February/March 2019, which was previously distributed to the Board of Trustees. In addition, Mr. Liubicich summarized 1) Emergency or Significant Unexpected Occurrences, Priority Repair 2) Staff Activities and Development 3) Collection System CMOM 4) Plant and Lift Station O&M 5) In Design 6) In Construction 7) Other Items of Significance for the period February/March 2019. All questions were addressed and satisfactorily answered.

District Counsel Abraham updated the Board of Trustees of Freedom of Information Act (FOIA) requests and responses recently received. All questions were addressed and satisfactorily answered.

District Counsel Abraham distributed the Water Termination List. Mr. Abraham discussed the action taken and action going to be taken on property included on the list. All questions were addressed and satisfactorily answered.

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Acting Executive Director Liubicich discussed the District's Budget Schedule and Budget Plan. Mr. Liubicich briefly discussed the renewal options of the District's Medical Insurance Plan, which will be further discussed at the District's Budgeting Planning Session meeting, which the District's medical insurance agent will be present to discuss possible options and benefits. All questions were addressed and satisfactorily answered.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustee's meeting at 10:43 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next special meeting of the Board of Trustees is scheduled for Friday, April 12, 2019 at 10:00 A.M.

The next regular meeting of the Board of Trustees is scheduled for Friday, April 26, 2019 at 10:00 A.M.

Approved: April 26, 2019

Thomas J. Walsh, Trustee Clerk