

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
September 29, 2023**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, September 29, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President
Trustee Clerk

Herbert A. Stade
Thomas J. Walsh

District Board of Trustees Absent:

Trustee Vice President

Barbara McGoldrick

District Staff Present:

Executive Director
Treasurer
Plant Superintendent
Engineer
Senior Financial Analyst

James Liubicich
Christopher Kokat
Robert McCarthy
Vahid Kacila
David Abel

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade indicated that Vice President McGoldrick would not be present or be able to participate telephonically in the September 29, 2023, regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District due to her inability due to personal illness or disability.

President Stade stated that the September 29, 2023, regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the August 24, 2023, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the August 24, 2023, regular Board of Trustee's meeting be approved. President Stade seconded the motion. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

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Senior Financial Analyst Abel discussed the Payment of Bills for the period of August 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$2,287,127.35 on all District bank accounts inclusive of \$1,152,000.00 in certificate of deposit investment purchases and cash transfers to other District IEPA Bank accounts for the period of August 2023. President Stade seconded the motion. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

Treasurer Kokat discussed the Report on Bank Accounts for the period ending August 31, 2023, which was previously distributed to the Board of Trustees. Treasurer Kokat further discussed a proposed plan for the District to take advantage of recent advantageous interest rate increases for the District's interest-bearing bank accounts with Fifth Third and Old Second Banks. All questions were addressed and satisfactorily answered.

Treasurer Kokat discussed the Treasurer's Report for the period of August/September 2023, which was previously distributed to the Board of Trustees. Mr. Kokat discussed Investments, Banking Updates, Audit Updates, Contract Management, FCWRD Time Accounting Upgrade, Past Dues & Water Terminations, Liens, Financial Summary Report, IEPA Loan History, Monthly Billing Summaries, Receivables, Delinquencies, and Employee Overtime and Comp Time Hours. Treasurer Kokat further notified the Board of Trustees that the District's auditors, O'Neill & Gaspardo, completed their first draft of the April 30, 2023 Annual Fiscal Report. Treasurer Kokat provided O'Neill & Gaspardo's draft 2023 Annual Fiscal Report for the year ending April 30, 2023 to the Board of Trustees for their review. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and President Stade seconded the motion to recess the regular Board of Trustee's meeting at 10:12 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:30 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 927 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 927. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 928 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 928. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

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RESOLUTION NO. 866 – Request for Authority to Issue a Purchase Order to Chistopher B. Burke Engineering, LTD. For Design and Engineering Services for the Steeplechase Lift Station Improvements Project, in an amount not to exceed \$59,250.00 – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 866. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 867 – Request for Authority to Issue a Purchase Order to Chemtrade Chemicals US LLC for the Purchase of HyperIon 1997 for Phosphorous Removal, at the John E. McElwain Water Reclamation Plant, in an Amount not to exceed \$248,000.00 – Executive Director Liubicich discussed Resolution No. 867. All questions were addressed and satisfactorily answered. Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 867. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of July/August 2023, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for August 2023 was 291.33 million gallons and the Treatment Plant experienced one (1) small excess flow event that totaled 0.44 gallons in August 2023. Mr. McCarthy discussed Plant Improvements and Projects, Plant Repairs and Staff Activities in the Operations, Maintenance, and Laboratory Departments, and a Plant Flow Summary, which included Statistics and Precipitation History during the period of August 2023. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of August/September 2023, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Priorities 2) Staff Activities and Development 3) Capital Program (Planning/Design/Bids) and 4) In Construction. Executive Director Liubicich also discussed and presented a formal letter to Illinois State Representative Sean Casten, which requests consideration of funding for Nutrient Removal and Energy Efficiency to Treat Municipal Wastewater. Executive Director also discussed and presented a formal letter to the IEPA Legal Counsel regarding possible changes to the State Revolving Fund (SRF) regulations. All questions were addressed and satisfactorily answered.

Executive Director Liubicich discussed a Succession Plan for the Position of Executive Director. Clerk Walsh moved that the Board of Trustees of the Flagg Creek Water Reclamation District approve the Succession Plan as presented at the September 29, 2023, meeting. President Stade asked if any Trustee had any questions or comments relating to the Succession Plan. No comments or questions were raised. Clerk Walsh moved that the Succession Plan be approved, and President Stade seconded the motion. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved, and President Stade seconded the motion to adjourn the regular Board of Trustee's meeting at 11:05 A.M. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

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The next meeting of the Board of Trustees regular Board meeting is scheduled for Friday, October 27, 2023, at 10:00 A.M.

Approved: October 27, 2023

A handwritten signature in cursive script, reading "Thomas J. Walsh", written over a solid horizontal line.

Thomas J. Walsh, Trustee Clerk