

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
September 27, 2019**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, September 27, 2019 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

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| Trustee President | Herbert A. Stade |
| Trustee Vice President | Barbara McGoldrick |
| Trustee Clerk | Thomas J. Walsh |
| Executive Director | James Liubicich |
| Treasurer | Michael J. Lynch |
| Plant Superintendent | Robert McCarthy |
| Acting Regulatory Affairs and Contract Manager (ARACM) | Christopher Kokat |

District Officials Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade led everyone in the pledge of allegiance.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the August 23, 2019 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Bills for Payment for the month of August 2019. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the month of August 2019. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried. The Board approved the August 2019 payment of said bills in the amount of \$1,683,627.83, which included \$185,000.00 in cash transfers to other District bank accounts.

In addition, Treasurer Lynch distributed a disbursement summary sheet of disbursements originated without a District check. Treasurer Lynch summarized each disbursement and stated the reason for each disbursement. All questions were addressed and satisfactorily answered.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending August 31, 2019. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of Trustees for the period ending August 31, 2019. All questions were addressed and satisfactorily answered.

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The Treasurer's Report for August 2019 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of August 2019. All questions were addressed and satisfactorily answered.

In addition, Treasurer Lynch distributed an information package on a possible new Deferred Compensation plan and Health Reimbursement Arrangement plan. Treasurer Lynch stated the District is working with a broker and internal employees to transfer the current District plans to a new provider, plus rescind any old plan documents and prepare new documents for each plan. Treasurer Lynch reviewed with the Board, the benefits of the new plans. All questions were addressed and satisfactorily answered.

President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustee's meeting at 10:20 A.M. to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustee's meeting at 10:25 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

ARACM Kokat presented and discussed the Proposed 2020 Board Meeting Schedule. All questions were addressed and satisfactorily answered. The Board of Trustees noted no issues with the Proposed 2020 Board Meeting Schedule. ARACM Kokat stated the 2020 Board Meeting Schedule will posted in the Doings and on the District's website.

RESOLUTION NO. 811 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 811. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director Liubicich discussed the Provisional Appointment of David Peklo to the Position of Sewer Inspector/FOG Administrator. All questions were addressed and satisfactorily answered. Clerk Walsh moved that the Board of Trustees of the Flagg Creek Water Reclamation District approve the appointment of Mr. David Peklo to the position of Sewer Inspector/FOG Administrator for the Flagg Creek Water Reclamation District, on an approximately six-month trial basis beginning September 30, 2019. It is anticipated that if Mr. Peklo's performance during the trial period is acceptable, the appointment will be made permanent on or about February 14, 2019. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 738 – Approval of Disconnection of Water Service for Unpaid Sewer Charges – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 738. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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RESOLUTION NO. 739 – Approval of the Executive Director’s Execution of an Easement Agreement with Estancia UCP LLC to install a Stormwater Sewer upon the District’s Easement within the property located at 120 Harvester Drive, Burr Ridge, Illinois – Executive Director Liubicich discussed Resolution No. 739. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 739. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 740 – Ratification of the Executive Director’s Approval of Final Change Order No. 8, for Contract No. 2017-03, Phosphorus Removal and Excess Flow Improvements at the John E. McElwain Water Reclamation Plant thereby decreasing cost of the Contract from \$3,891,750.00 to and amount not to exceed \$3,762,902.99. Executive Director Liubicich discussed Resolution No. 740. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 740. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 741 – Ratification of the Executive Director’s Approval of Change Order No. 1, for Contract No. 2017-02, Bar Screen Building Modifications at the John E. McElwain Water Reclamation Plant thereby increasing cost of the Contract from \$1,410,500.00 to and amount not to exceed \$1,436,921.20 - Executive Director Liubicich and Plant Superintendent McCarthy discussed Resolution No. 741. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 741. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director Liubicich and ARACM Kokat summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for August/September 2019. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy summarized the Plant Superintendent’s report for August/September 2019, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the plant’s flow for August 2019 was 382.98 million gallons. The plant experienced no excess flow events, but had numerous high flow events. District staff responded to four (4) after hour call outs for the plant and responded to six (6) after hour call outs for lift stations during August 2019. The total precipitation for the month of August 2019 was 3.75 inches. Mr. McCarthy discussed plant improvements and significant repairs performed during the months of August/September 2019. All questions were addressed and satisfactorily answered.

Executive Director Liubicich and ARACM Kokat summarized the Executive Director’s report for the months of August/September 2019, which was previously distributed to the Board of Trustees, which included 1) Emergency or Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Collection System Cleaning Maintenance, Operations and Maintenance 4) Plant, Lab and Lift Station Operations & Maintenance 5) Projects in Design 6) Projects in Construction 7) Other Items of Significance 8) Monthly Billing Summaries 9) Receivables 10) Delinquencies 11) Permit History 12) IEPA Loan History 13) Plant Flow Statistics 14) Precipitation History 15) Employee Overtime and Comp Time Hours for the period August/September 2019. All questions were addressed and satisfactorily answered.

Treasurer Lynch updated the Board of Trustees of Freedom of Information Act (FOIA) requests and responses recently received and answered. All questions were addressed and satisfactorily answered.

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No Executive Session was requested.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustee's meeting at 11:17 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next regular meeting of the Board of Trustees is scheduled for Friday, October 25, 2019 at 10:00 A.M.

Approved: October 25, 2019

Thomas J. Walsh, Trustee Clerk