

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
November 30, 2023**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Thursday, November 30, 2023, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Treasurer	Christopher Kokat
Plant Superintendent	Robert McCarthy
Engineer	Vahid Kacila
Senior Financial Analyst	David Abel

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade stated that the November 30, 2023, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the October 27, 2023, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the October 27, 2023, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Kokat presented the Board Meeting Schedule Prior to Publication for Calendar Year 2024. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve the Calendar Year 2024 Board Meeting Schedule. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Senior Financial Analyst Abel discussed the Payment of Bills for the period of October 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,316,331.36 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other

Flagg Creek Water Reclamation District
Board of Trustees Minutes
November 30, 2023

District Bank accounts for the period of October 2023. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Kokat discussed the Report on Bank Accounts for the period ending October 31, 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Treasurer Kokat discussed the Treasurer's Report for the period of October/November 2023, which was previously distributed to the Board of Trustees. Mr. Kokat discussed New Business related to Investments, Banking Review, Audit Updates, FCWRD Time Accounting Upgrade, Past Dues & Water Terminations, Liens, Financial Summary Report, IEPA Loan History, Monthly Billing Summaries, Receivables, Delinquencies, and Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:06 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:27 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 929 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 929. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 930 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 930. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 931 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 931. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 932 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and President Stade seconded the motion to approve Resolution No. 932. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 871 – Request for Authority to Cast a Ballot in the 2023 Illinois Municipal Retirement Fund Executive Trustee Election – Treasurer Kokat discussed Resolution No. 871. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 871. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Flagg Creek Water Reclamation District
Board of Trustees Minutes
November 30, 2023

RESOLUTION NO. 872 – Request for Authority to Accept a Proposal for Workers Compensation Insurance with Illinois Public Risk Fund in the Amount of \$57,839.00 – Treasurer Kokat discussed Resolution No. 872. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 872. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 873 – Request for Authority to Enter Into a Professional Services Agreement with Outsource Solutions Group, Inc. for Managed IT Services, in the Amount not to exceed \$57,835.68 per annum – Treasurer Kokat discussed Resolution No. 873. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 873. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of October/November 2023, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for October 2023 was 310.11 million gallons and the Treatment Plant experienced zero excess flow events in October 2023. Mr. McCarthy discussed Plant Improvements and Projects, Plant Repairs and Staff Activities in the Operations, Maintenance, and Laboratory Departments, and a Plant Flow Summary, which included Statistics and Precipitation History during the period of October 2023. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of October/November 2023, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Staff Activities and Development 2) Capital Program (Planning/Design/Bids) and 3) In Construction. Executive Director Liubicich also discussed and presented a proposal and additional information relating to the Digester Heating Improvements. All questions were addressed and satisfactorily answered.

Treasurer Kokat updated the Board of Trustees on Freedom of Information Act (FOIA) requests and responses received and answered during the period of October/November 2023. All questions were addressed and satisfactorily answered.


President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustees meeting at 11:01 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Flagg Creek Water Reclamation District
Board of Trustees Minutes
November 30, 2023

The next meeting of the Board of Trustees regular Board meeting is scheduled for Thursday, December 28, 2023, at 10:00 A.M.

Approved: December 28, 2023



Thomas J. Walsh, Trustee Clerk