

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES  
OF THE BOARD OF TRUSTEE'S REGULAR MEETING  
April 28, 2023**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, April 28, 2023, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Acting Treasurer	Christopher Kokat
Plant Superintendent	Robert McCarthy
Engineer	Vahid Kacila
Senior Financial Analyst	David Abel

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade stated that the April 28, 2023, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the April 5, 2023, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the April 5, 2023, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Senior Financial Analyst Abel discussed the Payment of Bills for the period of March 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,765,106.54 on all District bank accounts, inclusive of \$1,152,000.00 in certificate of deposit investment purchases and cash transfers to other District IEPA Bank accounts for the period of March 2023. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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Acting Treasurer Kokat discussed the Report on Bank Accounts for the period ending March 31, 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Acting Treasurer Kokat discussed the Treasurer's Report for the period of March/April 2023, which was previously distributed to the Board of Trustees. Mr. Kokat discussed renewals for insurance policies, FCWRD Time Accounting project, Springbrook Cloud upgrade, Freedom of Information Act requests, FOG – Ordinance No. 821 – Manifest Cleaning Records, past due sewer charges and water terminations, liens, benefit administration, property rights issues, and an administrative office meeting. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:19 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:32 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 855 – Designation of Flagg Creek Water Reclamation District's Authorized Agent for the Illinois Municipal Retirement Fund – Acting Treasurer Kokat discussed Resolution No. 855. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 855. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 856 – A Resolution Relating to Participation by an Appointed Governing Body in the Illinois Municipal Retirement Fund – Acting Treasurer Kokat discussed Resolution No. 856. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 856. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 857 – Designation of a Newspaper for Flagg Creek Water Reclamation District's Legal Publications – Acting Treasurer Kokat discussed Resolution No. 857. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 857. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 858 – Flagg Creek Water Reclamation District User Charge Rate Structure – Acting Treasurer Kokat discussed Resolution No. 858. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 858. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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RESOLUTION NO. 859 – Authorization of Renewal of Health Insurance Coverage with Blue Cross Blue Shield of Illinois in the Amount of \$1,110,234.00 for the Period June 1, 2023 through May 31, 2024 – Acting Treasurer Kokat discussed Resolution No. 859. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 859. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 860 – Acceptance and Ratification of the Executive Director’s Authorization to Issue a Purchase Order to Flow-Technics, Inc., in an amount of \$46,620.86, for Procurement of a Replacement Variable Frequency Drive and Associated Circuit Boards for Blower No. 4 – Executive Director Liubicich discussed Resolution No. 860. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 860. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

ORDINANCE NO. 910 – An Ordinance Designating Certain Banks Therein Named as Depositories in which Funds and Monies of the Flagg Creek Water Reclamation District may be kept – Acting Treasurer Kokat discussed Ordinance No. 910. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Ordinance No. 910. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

ORDINANCE NO. 911 – User Fund Budget and Appropriations Ordinance – Acting Treasurer Kokat discussed Ordinance No. 911. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Ordinance No. 911. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

ORDINANCE NO. 912 – Capital Improvements Fund Budget and Appropriations Ordinance – Acting Treasurer Kokat discussed Ordinance No. 912. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Ordinance No. 912. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Clerk Walsh moved the Board of Trustees of the Flagg Creek Water Reclamation District approve the appointment of Mr. Christopher E. Kokat to the position of Treasurer of the Flagg Creek Water Reclamation District beginning on May 1, 2023. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Plant Superintendent McCarthy discussed the Plant Superintendent’s Report for the period of March 2023, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant’s flow for March 2023 was 423.75 million gallons and the Treatment Plant experienced one (1) excess flow event in March 2023, which totaled 1.00 million gallons. Mr. McCarthy summarized plant improvements and projects, plant repairs and staff activities in the operations, maintenance, and laboratory departments during the period of March 2023. All questions were addressed and satisfactorily answered.

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Executive Director Liubicich summarized the Executive Director's Report for the period of April 2023, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Emergency, Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Capital Projects (Planning/Design/Bids) 4) In Construction 5) Monthly Billing Summaries 6) Receivables 7) Delinquencies 8) Permit History 9) IEPA Loan History 10) Plant Flow Statistics 11) Precipitation History and 12) Employee Overtime and Comp Time Hours. Executive Director Liubicich further discussed and presented an audit confirmation letter received from CliftonLarsonAllen LLP, on behalf of the Illinois State Toll Highway Authority (Tollway). This confirmation letter request is sent to determine whether the Tollway's records of indebtedness agree with Flagg Creek Water Reclamation District's records. All questions were addressed and satisfactorily answered.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustee's meeting at 11:06 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next meeting of the Board of Trustees regular Board meeting is scheduled for Friday, May 26, 2023, at 10:00 A.M.

Approved: May 26, 2023



Thomas J. Walsh, Trustee Clerk