

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
May 26, 2023**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, May 26, 2023, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Treasurer	Christopher Kokat
Plant Superintendent	Robert McCarthy
Engineer	Vahid Kacila
Senior Financial Analyst	David Abel

A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade stated that the May 26, 2023, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the April 28, 2023, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the April 28, 2023, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Senior Financial Analyst Abel discussed the Payment of Bills for the period of April 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,130,135.75 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other District IEPA Bank accounts for the period of April 2023. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Kokat discussed the Report on Bank Accounts for the period ending April 30, 2023, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

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Treasurer Kokat discussed the Treasurer's Report for the period of April/May 2023, which was previously distributed to the Board of Trustees. Mr. Kokat discussed renewals for insurance policies, audit updates, Freedom of Information Act requests, FOG – Ordinance No. 821 – Manifest Cleaning Records and annual FOG permitting fees, FCWRD time accounting upgrade, past due and water terminations, liens, property rights issues, and an administrative office meeting. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed that the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:25 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:50 A.M. and the regular Board of Trustee's meeting then reconvened to discuss new business.

RESOLUTION NO. 917 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 917. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

President Stade opened the nominations for the offices of President, Vice President, and Clerk of the Board of Trustees of the Flagg Creek Water Reclamation District. President Stade requested the Trustees make nominations for these positions for the year 2023 through 2024.

Vice President McGoldrick nominated Herbert A. Stade for re-election to President of the Board of Trustees of the Flagg Creek Water Reclamation District.

Clerk Walsh nominated Barbara McGoldrick for re-election to Vice President of the Board of Trustees of the Flagg Creek Water Reclamation District.

President Stade nominated Thomas J. Walsh for re-election to Clerk of the Board of Trustees of the Flagg Creek Water Reclamation District.

President Stade asked if there were any other nominations and received none. Clerk Walsh moved and Vice President McGoldrick seconded to close the nominations. A roll call vote was called by President Stade. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A roll call vote was called by President Stade on all nominated officers. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. All nominated officers were reelected. President Stade requested all Oaths of Office of the Board of Trustees be executed by the Trustees at their earliest convenience.

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President Stade opened the nominations for offices of Chairman, Vice Chairman, and Clerk of the Board of Local Improvements of the Flagg Creek Water Reclamation District. President Stade requested the trustees make nominations for these positions for the year 2023 through 2024.

Vice President McGoldrick nominated Herbert A. Stade for re-appointment to Chairman of the Board of Local Improvements of the Flagg Creek Water Reclamation District.

Clerk Walsh nominated Barbara McGoldrick for re-appointment to Vice Chairman of the Board of Local Improvements of the Flagg Creek Water Reclamation District.

President Stade nominated Thomas J. Walsh for re-appointment to Clerk of the Board of Local Improvements of the Flagg Creek Water Reclamation District.

President Stade asked if there were any other nominations and received none. Clerk Walsh moved and Vice President McGoldrick seconded to close the nominations. A roll call vote was called by President Stade. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

President Stade requested a roll call vote be made for the appointment of the officers on the Board of Local Improvements of the Flagg Creek Water Reclamation District for the year 2023 through 2024. Votes recorded. Walsh-Aye, McGoldrick-Aye and Stade-Aye. President Stade stated that all individuals nominated were appointed as Officers of the Board of Local Improvements. President Stade requested all Oaths of Office of the Board of Local Improvements be executed by the Officers at their earliest convenience.

RESOLUTION NO. 861 – Approval of Request for Disconnection of Water Services for Unpaid Sewer Charges –Treasurer Kokat discussed Resolution No. 861. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 861. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 862 – Authority to Accept a Proposal for Insurance Services Including Commercial Property, Commercial General Liability, Auto Liability, Inland Marine, Employee Benefit & Umbrella Insurance with Travelers Companies, Inc., in the amount of \$203,465.00 – Treasurer Kokat discussed Resolution No. 862. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 862. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 863 – A Resolution Approving and Authorizing the Executive Director to Execute Easement Agreements with The Village of Oak Brook and Nicor and Approval of Easement Rights for the Ginger Creek North Force Main – Executive Director Liubicich discussed Resolution No. 863. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 863. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of April 2023, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for April 2023 was 319.44 million gallons and the Treatment Plant experienced no excess flow events in April 2023. Mr. McCarthy summarized plant improvements and projects, plant repairs and staff activities in the operations, maintenance, and laboratory departments during the period of April 2023. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of April/May 2023, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Priorities 2) Staff Activities and Development 3) Capital Projects (Planning/Design/Bids) 4) In Construction 5) Monthly Billing Summaries 6) Receivables 7) Delinquencies 8) Permit History 9) IEPA Loan History 10) Plant Flow Statistics 11) Precipitation History and 12) Employee Overtime and Comp Time Hours. Executive Director Liubicich further discussed and presented a Legislative Summary update from the Illinois Association of Wastewater Agencies (IAWA). All questions were addressed and satisfactorily answered.

President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustees meeting at 11:31 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director Liubicich recommended cancellation of The Board of Trustees meeting scheduled for Friday, June 30, 2023, at 10:00 A.M. All questions were addressed and satisfactorily answered.

The next meeting of the Board of Trustees regular Board meeting is scheduled for Friday, July 28, 2023, at 10:00 A.M.

Approved: July 27, 2023



Thomas J. Walsh, Trustee Clerk