

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
November 22, 2019**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, November 22, 2019 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh (Electronically)
Executive Director	James Liubicich
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy
Acting Regulatory Affairs and Contract Manager (ARACM)	Christopher Kokat

District Officials Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:05 A.M.

Vice President McGoldrick moved that Thomas J. Walsh, Clerk of the Board of Trustees be permitted to participate electronically in the November 22, 2019 regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District due to his inability to attend in person based upon medical reasons. President Stade seconded the motion. Votes record: McGoldrick-Aye and Stade-Aye. The motion carried.

President Stade led everyone in the pledge of allegiance.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the October 25, 2019 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Bills for Payment for the month of October 2019. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the month of October 2019. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried. The Board approved the October 2019 payment of said bills in the amount of \$1,190,138.70, which included \$185,000.00 in cash transfers to other District bank accounts.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending October 31, 2019. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of Trustees for the period ending October 31, 2019. All questions were addressed and satisfactorily answered.

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The Treasurer's Report for October 2019 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of October 2019. All questions were addressed and satisfactorily answered.

In addition, Mr. Lynch requested the Board of Trustees make an additional \$200,000.00 to the Illinois Municipal Retirement Fund in December 2019, because of the December 31, 2018 underfunded pension liability. Mr. Lynch explained it would be a sound financial decision, because of the extremely low interest rate environment the District is presently in. A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to fund an additional \$200,000.00 in December 2019 to the underfunded IMRF pension plan. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustee's meeting at 10:25 A.M. to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustee's meeting at 10:29 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 814 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 814. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 815 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 815. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 816 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 816. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 817 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 817. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 818 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 818. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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Vice President McGoldrick moved the Board of Trustees of the Flagg Creek Water Reclamation District approve the appointment of Chris Kokat to the permanent position of Regulatory Affairs & Contract Manager for the Flagg Creek Water Reclamation District, as Mr. Kokat has filled the needs of the position in a professional and competent manner during the six-month trial period established in May 2019. Clerk Walsh seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 748 – Request for Authority to Accept a Proposal for Workers Compensation Insurance with Illinois Public Risk Fund in the amount of \$61,173.00. – RACM Kokat discussed Resolution No. 748 – All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 748. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 749 – Request for Authority to Advertise Contract No. 2020-01, 2020-2023 Sewer Lining Program – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 749. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RACM Kokat summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for October/November 2019. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy summarized the Plant Superintendent's report for October/November 2019, which was distributed to the Board of Trustees prior to the meeting. Mr. McCarthy reported the plant's flow for October 2019 was 530.19 million gallons. The plant experienced two (2) excess flow events and numerous high flow events, which required overnight coverage. District staff responded to two (2) after hour call outs for the plant and responded to six (6) after hour call outs for lift stations during October/November 2019. The total precipitation for the month of October 2019 was 5.00 inches. Mr. McCarthy discussed plant improvements and significant repairs performed during the months of October/November 2019. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Director's report for the months of October/November 2019, which was previously distributed to the Board of Trustees, which included 1) Emergency or Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Collection System Cleaning Maintenance, Operations and Maintenance 4) Plant, Lab and Lift Station Operations & Maintenance 5) Projects in Design 6) Projects in Construction 7) Other Items of Significance 8) Monthly Billing Summaries 9) Receivables 10) Delinquencies 11) Permit History 12) IEPA Loan History 13) Plant Flow Statistics 14) Precipitation History 15) Employee Overtime and Comp Time Hours for the period October/November 2019. All questions were addressed and satisfactorily answered.

Treasurer Lynch updated the Board of Trustees of Freedom of Information Act (FOIA) requests and responses recently received and answered. All questions were addressed and satisfactorily answered.

Executive Director Liubicich requested an Executive Session. At 11:09 A.M., Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting into Executive Session. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried

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Plant Superintendent McCarthy left the regular Board of Trustee's meeting.

At 11:52 P.M., Clerk Walsh moved and Vice President McGoldrick seconded the motion to resume the regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick and Stade-Aye. The motion carried.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustee's meeting at 11:52 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next regular meeting of the Board of Trustees is scheduled for Friday, December 20, 2019 at 10:00 A.M.

Approved: December 20, 2019

Thomas J. Walsh, Trustee Clerk