

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
December 20, 2019**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, December 20, 2019 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick (Electronically)
Trustee Clerk	Thomas J. Walsh
Executive Director	James Liubicich
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy
Regulatory Affairs and Contract Manager (RACM)	Christopher Kokat

District Officials Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:01 A.M.

Clerk Walsh moved that Barbara McGoldrick, Vice President of the Board of Trustees be permitted to participate electronically in the December 20, 2019 regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District due to her inability to attend in person based upon business reasons. President Stade seconded the motion. Votes record: Walsh-Aye and Stade-Aye. The motion carried.

President Stade led everyone in the pledge of allegiance.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the November 22, 2019 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Bills for Payment for the month of November 2019. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the month of November 2019. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried. The Board approved the November 2019 payment of said bills in the amount of \$1,353,340.79, which included \$185,000.00 in cash transfers to other District bank accounts.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending November 30, 2019. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of Trustees for the period ending November 30, 2019. All questions were addressed and satisfactorily answered.

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The Treasurer's Report for November 2019 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of November 2019. All questions were addressed and satisfactorily answered.

In addition, Mr. Lynch informed the Board of Trustees that an additional \$200,000.00 was paid in December to the Illinois Municipal Retirement Fund for the reduction in District's pension unfunded liability as approved in the November 2019 Board of Trustees meeting.

President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustees meeting at 10:17 A.M. to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustees meeting at 10:30 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 819 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 819. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 820 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 820. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 750 – Approval of Request for Disconnection of Water Services for Unpaid Sewer Charges – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 750. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 751 – Approval to Purchase Certain Real Estate, in the Ginger Creek Subdivision, in Oak Brook, Illinois for the Replacement and Relocation of the Ginger Creek North Lift Station and Authorization for the Execution of Associated Documents Pertaining to the Real Estate Purchase by the Executive Director – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 751. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RACM Kokat summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for November/December 2019. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy summarized the Plant Superintendent's report for November/December 2019, which was distributed to the Board of Trustees prior to the meeting. Mr. McCarthy reported the plant's flow for November 2019 was 451.45 million gallons. The plant

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experienced no excess flow events. District operation's staff responded to one (1) after hour call out, while the maintenance staff responded to two (2) after hour call outs for a lift station and a plant issue during November/December 2019. The total precipitation for the month of November 2019 was 1.31 inches. Mr. McCarthy discussed plant improvements and significant repairs performed during the months of November/December 2019. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Director's report for the months of November/December 2019, which was previously distributed to the Board of Trustees, which included 1) Emergency or Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Collection System Cleaning Maintenance, Operations and Maintenance 4) Plant, Lab and Lift Station Operations & Maintenance 5) Projects in Design 6) Projects in Construction 7) Other Items of Significance 8) Monthly Billing Summaries 9) Receivables 10) Delinquencies 11) Permit History 12) IEPA Loan History 13) Plant Flow Statistics 14) Precipitation History 15) Employee Overtime and Comp Time Hours for the period November/December 2019. All questions were addressed and satisfactorily answered.

In addition, Mr. Liubicich informed the Board of Trustees that a commercial account survey will be mailed out with the monthly billing. The commercial account survey started in December and will continue until February 2020, so all commercial accounts have received the survey. All questions were addressed and satisfactorily answered.

Executive Director Liubicich distributed a ComEd Energy Efficiency Program letter, which stated the District was eligible for \$2,337.50 grant for improvements for the District's lighting system. All questions were addressed and satisfactorily answered.

Treasurer Lynch updated the Board of Trustees of Freedom of Information Act (FOIA) requests and responses recently received and answered during November 2019. All questions were addressed and satisfactorily answered.

Treasurer Lynch requested the Board of Trustees approve the previous Executive Session minutes from November 22, 2019 meeting. A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the November 22, 2019 Executive Session minutes. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

No Executive Session was requested during the current meeting.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustees meeting at 11:03 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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The next regular meeting of the Board of Trustees is scheduled for Friday, January 31, 2020 at 10:00 A.M.

Approved: January 31, 2020

Thomas J. Walsh, Trustee Clerk