

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
March 27, 2020**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, March 27, 2020 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh
Executive Director	James Liubicich
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy
Regulatory Affairs and Contract Manager (RACM)	Christopher Kokat

District Officials Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:04 A.M.

President Stade led everyone in the pledge of allegiance.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the January 31, 2020 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Treasurer Lynch discussed the Bills for Payment for the months of January 2020 and February 2020. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the months of January 2020 and February 2020. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried. The Board approved the January 2020 payment of said bills in the amount of \$864,318.25, which included \$185,000.00 in cash transfers to other District bank accounts and the Board approved the February 2020 payment of said bills in the amount of \$1,546,087.06, which included \$185,000.00 in cash transfers to other District bank accounts.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending February 29, 2020. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of Trustees for the period ending February 29, 2020. All questions were addressed and satisfactorily answered.

The Treasurer's Report for February 2020 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of February 2020. All questions were addressed and satisfactorily answered.

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President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustees meeting at 10:10 A.M. to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustees meeting at 10:15 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 825 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 825. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 826 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 826. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 827 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 827. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 828 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 828. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 759 – Authority to Award Contract 2020-01, the 2020-2023 Sewer Lining Program, to Insituform Technologies USA, LLC in an amount not to exceed \$1,486,500.00 – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 759. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 760 – Acceptance and Approval of Revisions to the Employment Policy Manual – Executive Director Liubicich discussed Resolution No. 760 – All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 760. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

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ORDINANCE NO. 821 – Approval of Amended Ordinance No. 821, Flagg Creek Water Reclamation District Fats, Oil, and Grease (FOG) and Waste Strength Surcharge (WSS) Ordinance. RACM Kokat discussed Resolution No. 821 – All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Ordinance No. 821. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

ORDINANCE NO. 838 – Approval of Amended Ordinance No. 838, An Ordinance Amending Ordinance 838 to Provide Guidelines in Calculating Composite Connection Charges for New Connections or Reconnections to the Sewer and Plant Infrastructure of the Flagg Creek Water Reclamation District – Executive Director Liubicich and RACM Kokat discussed Ordinance No. 838 – All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Ordinance No. 838. Votes recorded: Walsh – Aye, McGoldrick – Aye and Stade – Aye. The motion carried.

RACM Kokat summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for February 2020/March 2020. All questions were addressed and satisfactorily answered. In addition, Executive Director Liubicich discussed suspending the 2020/2021 FOG Permit fee to financially assist the restaurants in our service area. Mr. Liubicich stated this possible suspension will be discussed in the April 24, 2020 Board meeting.

Plant Superintendent McCarthy summarized the Plant Superintendent's report for January 2020/February 2020, which was distributed to the Board of Trustees prior to the meeting. Mr. McCarthy reported the plant's flow for January 2020 was 508.97 million gallons. The plant experienced one (1) excess flow event requiring overnight coverage by staff and experienced three (3) high flow events. District operation's staff responded to one (1) after hour call out, while the maintenance staff responded to six (6) after hour call outs during January 2020/February 2020. The total precipitation for the month of January 2020 was 1.58 inches. Mr. McCarthy discussed plant improvements and significant repairs performed during the months of January 2020/February 2020. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Director's report for the months of January 2020/February 2020/March 2020, which was previously distributed to the Board of Trustees, which included 1) Emergency or Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Collection System Cleaning Maintenance, Operations and Maintenance 4) Plant, Lab and Lift Station Operations & Maintenance 5) Projects in Design 6) Projects in Construction 7) Other Items of Significance 8) Monthly Billing Summaries 9) Receivables 10) Delinquencies 11) Permit History 12) IEPA Loan History 13) Plant Flow Statistics 14) Precipitation History 15) Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.

Treasurer Lynch updated the Board of Trustees of Freedom of Information Act (FOIA) requests and responses recently received and answered during February 2020. All questions were addressed and satisfactorily answered.

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No Executive Session was requested during the current meeting.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustee's meeting at 11:03 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The special meeting of the Board of Trustees is scheduled for Friday, April 10, 2020 at 10:00 A.M. and the next regular meeting of the Board of Trustees is scheduled for Friday, April 24, 2020 at 10:00 A.M.

Approved: April 24, 2020

Thomas J. Walsh, Trustee Clerk