

**FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES
OF THE BOARD OF TRUSTEE'S REGULAR MEETING
September 29, 2017**

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, September 29, 2017 at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Officials Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick (Electronically)
Trustee Clerk	Thomas J. Walsh
Executive Director	Thomas K. O'Connor
District Engineer	James Liubicich
District Counsel	Robert Abraham
Treasurer	Michael J. Lynch
Plant Superintendent	Robert McCarthy
Purchasing/Payable Representative	Susan Contorno

District Officials Absent:

None

A quorum was established.

President Stade called the meeting to order at 10:03 A.M.

Clerk Walsh moved that Barbara McGoldrick, Vice President of the Board of Trustees be permitted to participate electronically in the September 29, 2017 meeting of the Board of Trustees of the Flagg Creek Water Reclamation District based upon her inability to attend in person due to personal illness. President Stade seconded the motion. Votes recorded: Walsh-Aye and Stade-Aye. The motion carried.

President Stade led everyone in the pledge of allegiance.

Executive Director O'Connor requested the Board of Trustees recognize the plant staff for receiving the National Association of Clean Water Agencies' (NAWA) Silver Peak Performance Plant Award for the Year 2016. A selection of plant operators and laboratory technicians came from the plant and the Board of Trustees recognized their accomplishment. A picture of the Board of Trustees, plant operators and laboratory technicians was taken with the Silver Peak Performance Plant Award plaque. After a photograph was taken and recognition given, the plant operators and laboratory technicians left the Board of Trustees meeting and returned to their daily duties.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to approve the MINUTES of the August 25, 2017 regular Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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Treasurer Lynch discussed the Bills for Payment for the month of August. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills for Payment on all District bank accounts for the month of August. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The Board approved the August 2017 payment of said bills in the amount of \$2,343,564.24, which included \$560,000.00 in cash transfers to other District bank accounts and the purchase of a certificate of deposit. The motion carried.

Treasurer Lynch discussed the Report on Bank Accounts for the period ending August 31, 2017. The Board reviewed the Report on Bank Accounts, which was previously distributed to the Board of Trustees for the period ending August 31, 2017. All questions were addressed and satisfactorily answered.

President Stade stated with no old business to discuss, the meeting will continue with new business for the Board of Trustees.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to recess the regular Board of Trustee's meeting at 10:20 A.M. in order to convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to reconvene the regular Board of Trustee's meeting at 10:28 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 705 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 705. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 706 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 706. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 707 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 707. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 708 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 708. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 709 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 709. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

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RESOLUTION NO. 659 – Request Authority to Enter into an Agreement with Applied Industrial Technologies in an Amount Not to Exceed \$75,688.00 to Replace the Collectors in Grit Tanks 1 and 2 at the John E. McElwain Water Reclamation Plant. Executive Director O'Connor and Plant Superintendent McCarthy discussed Resolution No. 659. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 659. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 660 – Approval of Request for Disconnection of Water Service for Unpaid Sewer Charges – Form the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 660. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 661 – Request for Authority to Issue a Change Order in the Amount of \$56,985.00 for Contract No. 2015-06, Electrical Distribution System Upgrades at the Raw Sewage Pumping Station, Increasing the Contract from an Amount Not to Exceed \$1,562,375.00 to an Amount Not to Exceed \$1,619,360.00. Executive Director O'Connor discussed Resolution No. 661. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 661. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 662 – Authorization to Substitute The Standard for Security Benefit as Provider of the District's Current 457(b) Deferred Compensation Plan and to Appoint Officers of the District to Serve as the Administrative Committee for the District's 457(b) Plan. District Counsel Abraham stated Resolution No. 662 will be removed from the current Board of Trustee's agenda and represented in a future meeting.

AMENDED ORDINANCE NO. 838 – An Ordinance Amending Ordinance No. 838 to Provide Revised Guidelines in Calculating Composite Connection Charges for New Connections or Reconnections to the Sewer and Plant Infrastructure of the Flagg Creek Water Reclamation District. From the recommendation of the Board of Local Improvements, Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Amended Ordinance No. 838. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director O'Connor and District Counsel Abraham summarized the Fats, Oils and Grease (FOG) report, which was previously distributed to the Board of Trustees for August 2017. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy summarized the Plant Superintendent's Report for August 2017, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the plant's flow for August 2017 was 269.95 million gallons. The plant experienced no excess flow events in August, but had one (1) high flow event. The total precipitation for the month of August 2017 was 3.37 inches. Mr. McCarthy discussed plant improvements and significant repairs performed in the month of August. All questions were addressed and satisfactorily answered.

The Treasurer's Report for August 2017 was previously distributed to the Board of Trustees. Treasurer Lynch summarized the Treasurer's report for the month of August. The final annual report

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was emailed to the Board of Trustees for their review. In addition to discussing the annual report, Mr. Lynch discussed the Communication with those Charged with Governance report and the Management Letter. All questions were addressed and satisfactorily answered.

The Director's Report for August 2017 was previously distributed to the Board of Trustees. Executive Director O'Connor summarized the Director's Report for the month of August. All questions were addressed and satisfactorily answered.

Executive Director O'Connor informed the Board of Trustees, a representative from the Illinois Environmental Protection Agency (IEPA) came to the District to review the procedures of the plant and found no significant problems. In addition, Mr. O'Connor informed the Board of Trustees, the Highland Hills consolidation documents were signed by Flagg Creek Water Reclamation District, Highland Hills Sanitary District and the DuPage County representatives.

District Counsel Abraham requested the Board of Trustees make a motion to keep the Executive Session minutes out of the regular Board of Trustees report. Clerk Walsh moved to keep the Executive Session minutes out of the regular Board of Trustees report. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director O'Connor requested the Board of Trustees convene in Executive Session to discuss various topics. At 11:08 A.M., Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the Board of Trustee's meeting and convene in Executive Session. Votes recorded; Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

James Liubicich, Susan Contorno and Michael J. Lynch left the Board of Trustee's meeting.

At 11:15 A.M. Clerk Walsh moved and Vice President McGoldrick seconded a motion to reconvene the Board of Trustee's meeting. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Executive Director O'Connor requested the Board of Trustees extend an employment offer to Frank A. Kurcab for the District's maintenance department. Clerk Walsh made a motion to extend an employment offer to Frank A. Kurcab and Vice President McGoldrick seconded the offer. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

President Stade asked if there were any public comments on the issues presented on the meeting's agenda or any other items. No public comments were presented.

The next regular meeting of the Board of Trustees is scheduled for Friday, October 27, 2017 at 10:00 A.M.

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A motion was made by Clerk Walsh and seconded by Vice President McGoldrick to adjourn the regular Board of Trustee's meeting at 11:18 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Approved: October 27, 2017

Thomas J. Walsh, Trustee Clerk